



2015 & 2016 GRANT APPLICATION

Application due no later than one month prior to conference registration deadline

APPLICANT INFORMATION *(please print/type)*

Name: _____

Campus: _____ Position: _____

Office Phone Number: _____ Email: _____

Time in **SUNY** Admissions: _____ Years in Admissions: _____

Career Objective(s): _____

CONFERENCE INFORMATION

Conference Title: _____

Sponsoring Organization(s): _____

Date(s) of Event: _____

Location: _____

Amount Requested (Up to \$500 allowable toward registration fees): _____

If there are multiple workshops, which do you plan to attend? _____

How will you "give back" to the SUNYCAP organization, should you receive a scholarship?

- Write an article for Endeavors
- Presenting a workshop at the SUNYCAP conference
- SUNYCAP executive board/committee chair
- Other (please explain on a separate sheet)

ADDITIONAL REQUIREMENTS *Please attach the following:*

- 1) Resume of all current or previous admissions-related professional development involvement. Be sure to include ALL committee involvement for any admissions-related professional organization, including SUNYCAP.
- 2) On a separate sheet of paper, please state (a) your career goals and objectives in attending this event and (b) how you believe your participation will enhance your skills as an admission professional, your institution, or your SUNYCAP colleagues. If workshops will be held, be sure to include the specific ones you plan to attend.
- 3) Letter from a campus division senior administrator verifying a lack of institutional funding for your attendance at this conference.
- 4) Completed conference registration form.

MUST BE COMPLETED BY APPLICANT: Eligibility requires being 1) a paid member of SUNYCAP, 2) able to demonstrate inability of home campus to fully (or partially) fund participation in event, and 3) able to describe how event participation will enhance a) your skills as an education professional or b) your institution or c) SUNYCAP. Completed application MUST be submitted by deadline with all required materials included in one envelope. Recipients are limited to ONE grant per year.

Applicant Signature

Date

Return completed application no later than one month in advance of the registration deadline to:

Clare Burth
Grants & Scholarship Chair
Herkimer College
100 Reservoir Road
Herkimer, NY 13350
315.866.0300 Ext 8304
clare@herkimer.edu